

RECORD OF PROCEEDINGS

1881

Minutes of

Clearcreek Township Trustees

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held DECEMBER 13, 2012 (YEAR)

The Clearcreek Township Trustees met in regular session at 6:30 p.m. with the following members present: Mr. Gabbard, Ms. Anspach and Mr. Wade.

Ms. Anspach moved to approve the special and regular meeting minutes of November 28, 2012. The motion was seconded by Mr. Gabbard and upon roll call the vote was as follows: Ms. Anspach-yea; Mr. Gabbard-yea; Mr. Wade-yea.

Mrs. Oda asked the Board to sign the monthly Fund Status report, showing the township with \$171,662.26 in its checking account and \$14,160,624.75 in its investment account for a total of \$14,332,287.01.

Mr. Gabbard moved to approve pending warrants #15046 through #15158, and Electronic Fund Transfers #12637 through #12742. The motion was seconded by Ms. Anspach and upon roll call the vote was as follows: Mr. Gabbard-yea; Ms. Anspach-yea; Mr. Wade-yea.

Ms. Anspach moved to approve Resolution #4306 amending the Permanent Appropriations Resolution with supplemental appropriations. The motion was seconded by Mr. Gabbard and upon roll call the vote was as follows: Ms. Anspach-yea; Mr. Gabbard-yea; Mr. Wade-yea. A copy of the resolution, including a copy of the agreement, is attached to these minutes and deemed a part of this record as if fully rewritten herein.

Mr. Wade gave the Oath of Office to members of the Board of Zoning Appeals, who were appointed at the November 28, 2012 meeting. Mr. Wade swore in Shonda Hiers as a full member of the board, while Darren Baldwin and Russell Elliot as alternate members.

Ms. Anspach moved to promote Firefighter Josh Scott to probationary career Fire Lieutenant/Paramedic at a rate of \$62,687.98 per year. The motion was seconded by Mr. Gabbard and upon roll call the vote was as follows: Ms. Anspach-yea; Mr. Gabbard-yea; Mr. Wade-yea.

Josh Scott was given the Oath of Office.

Mr. Gabbard moved to approve Resolution #4307 approving and authorizing the Administrator to execute the cooperation agreement for the Warren County Small Business Development Alliance Small Business Development Center, a county-wide small business growth and sustainability program for 2013. The motion was seconded by Ms. Anspach and upon roll call the vote was as follows: Mr. Gabbard-yea; Ms. Anspach-yea; Mr. Wade-yea. A copy of the resolution, including a copy of the agreement, is attached to these minutes and deemed a part of this record as if fully rewritten herein.

Mr. Gabbard moved to appoint Mr. Wade as the township's representative on the group to replace Mrs. Oda, with Mr. Gabbard as the alternate. The motion was seconded by Ms. Anspach and upon roll call the vote was as follows: Mr. Gabbard-yea; Ms. Anspach-yea; Mr. Wade-yea.

Ms. Anspach moved to establish January 9, 2013 at 6:30 p.m. as the date and time of a Public Hearing to consider a Street Lighting District requested by property owners of the Pekin Road Subdivision. The motion was seconded by Mr. Gabbard and upon roll call the vote was as follows: Ms. Anspach-yea; Mr. Gabbard-yea; Mr. Wade-yea.

Mr. Pickett gave the Board information regarding the IRS changes to meal reimbursements for one-day training seminars, and noted supervisors would be collecting information throughout the year on amounts paid so that they can be noted on employee W2s.

Chief Terrill gave the November Monthly Police District Report.

Chief Kidd gave the November Monthly Fire District Report.

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Mr. Gabbard moved to accept the resignations of Firefighter/EMT Brian Ziegenbusch (effective December 24, 2012) and Firefighter/EMT/Paramedic Kristen Rolph (effective December 13, 2012). The motion was seconded by Mr. Gabbard and upon roll call the vote was as follows: Ms. Anspach-yea; Mr. Gabbard-yea; Mr. Wade-yea.

Ms. Anspach moved to extend a conditional employment offer to Valerie Hamilton for the position of part-time Administrative Clerk at a rate of \$14.50 per hour. The motion was seconded by Mr. Gabbard and upon roll call the vote was as follows: Ms. Anspach-yea; Mr. Gabbard-yea; Mr. Wade-yea.

Mr. Palmer gave the November Monthly Zoning Report.

Mr. Gabbard moved to reimbursement Zoning Department Board Members at a rate of \$20.00 per meeting, as is custom. The motion was seconded by Mr. Gabbard and upon roll call the vote was as follows: Ms. Anspach-yea; Mr. Gabbard-yea; Mr. Wade-yea.

Resident Jessica Dittman, who lives on Red Lion Five Points Road, asked that the Board consider lowering the speed limit because of the number of vehicles and curves on the road. Mr. Pickett said he would contact Warren County Engineer Neil Tunison to see if a study could be done.

At 7 p.m., Ms. Anspach moved to approve Resolution #4308 authorizing an executive session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee. The motion was seconded by Mr. Gabbard and upon roll call the vote was as follows: Ms. Anspach-yea; Mr. Gabbard-yea; Mr. Wade-yea.

At 8:25 p.m. the Board returned from Executive Session.

Mr. Gabbard moved to approve the following employees' pay increases, effective December 22, 2012. The motion was seconded by Ms. Anspach and upon roll call the vote was as follows: Mr. Gabbard-yea; Ms. Anspach-yea; Mr. Wade-yea.

- 1. Alma S. Romans \$ 12.20 per hour;
- 2. Savannah S. Highley \$ 13.00 per hour;
- 3. Diane Rothenberger \$ 13.00 per hour;
- 4. Lori Burton \$ 17.56 per hour;
- 5. James A. Reedy \$ 21.37 per hour;
- 6. Ryan Jones \$ 21.49 per hour;
- 7. Dennis West \$ 22.80 per hour;
- 8. Tony L. Hale \$ 23.32 per hour;
- 9. Robert J. Caudill \$ 24.14 per hour;
- 10. Scott A. Smith \$ 60,174.66 annual salary;
- 11. Jeffery D. Palmer \$ 78,054.08 annual salary plus \$69.23 per pay period car allowance;
- 12. Timothy Simpson \$ 84,525.00 annual salary;
- 13. Christopher A. Vecchi \$ 84,525.00 annual salary;
- 14. John D. Terrill \$ 88,218.96 annual saiaary;
- 15. Ronald L. Wilhelm \$ 89,020.61 annual salary plus \$126.92 per pay period car allowance;
- 16. Robert L. Kidd \$ 91,661.76 annual salary;
- 17. Part-time Fire District Personnel received a 2.5% per hour increase per job classification.

With no further business to conduct, Ms. Anspach moved to adjourn the meeting at 8:27 p.m. The motion was seconded by Mr. Gabbard and upon roll call the vote was as follows: Ms. Anspach-yea; Mr. Gabbard-yea; Mr. Wade-yea.

FISCAL OFFICER

*[Signature]*

TRUSTEE

*[Signature]*

TRUSTEE

*[Signature]*

TRUSTEE

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