

RECORD OF PROCEEDINGS

1939

Minutes of

Clearcreek Township Trustees

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 16148

Held NOVEMBER 13, 2013 (YEAR)

The Clearcreek Township Trustees met in regular session at 6:30 p.m. with the following members present: Ms. Anspach, Mr. Gabbard, and Mr. Wade.

Mr. Wade opened the meeting, and led in the Pledge of Allegiance.

Ms. Anspach moved to approve the regular meeting minutes of October 23, 2013. The motion was seconded by Mr. Gabbard and upon roll call the vote was as follows: Ms. Anspach-yea; Mr. Gabbard-yea; Mr. Wade-yea.

Mrs. Oda noted the Township has \$14,804,931.07 in its investment and checking accounts. She also gave the Board and Staff an updated Appropriation Status report. She stated she would be paying bills every Friday from November 15, 2013 through the end of the year to help with yearend closeout. Mrs. Oda asked the Board to email her their approval, and that any payments they had questions about could be held.

Mr. Gabbard moved to approve pending warrants #16847 through #16971 and electronic warrants #2331 through #2428. The motion was seconded by Ms. Anspach and upon roll call the vote was as follows: Mr. Gabbard- yea; Ms. Anspach-yea; Mr. Wade-yea.

Ms. Anspach moved to approve Resolution #4461 amending the Permanent Appropriations Resolution with supplemental appropriations. The motion was seconded by Mr. Gabbard and upon roll call the vote was as follows: Ms. Anspach-yea; Mr. Gabbard-yea; Mr. Wade-yea. A copy of the resolution is attached to these minutes and deemed a part of this record as if fully rewritten herein.

Mr. Gabbard moved to change the dates of the Township's last two meetings of 2013. The Board will meet Monday, Nov. 25, 2013 at 6:30 p.m. and Wednesday, Dec. 18, 2013 at 6:30 p.m. to accommodate holiday schedules. The motion was seconded by Ms. Anspach and upon roll call the vote was as follows: Mr. Gabbard-yea; Ms. Anspach-yea; Mr. Wade-yea.

A discussion arose concerning the health insurance renewal quote process. For a number of years, the Township has not sought bids itself, and has allowed its broker Ohio Insurance Services Agency to work with several companies. Mrs. Oda and Ms. Anspach asked if it was possible to give local insurance brokers the opportunity to bid. Township resident Steve Muterspaw pointed out the Township bids everything from chain link fence to mowers, and asked why the health insurance wasn't bid. Mr. Wade noted that bidding the health insurance was something the Township could do. Mr. Pickett asked for specifics as to how the Board wanted it bid out. The Board instructed Mr. Pickett to send letters to local insurance brokers as well as to others who do business with members of the Ohio Township Association.

Ms. Anspach moved to direct the Administrator to bid out the Township's health insurance program. The motion was seconded by Mr. Gabbard and upon roll call the vote was as follows: Ms. Anspach-yea; Mr. Gabbard-yea; Mr. Wade-yea.

Mr. Gabbard moved to approve Resolution #4462 which extends the Township Administrator's employment agreement for one year and authorizes the Chairman of the Board of Trustees to execute said agreement. The agreement keeps Mr. Pickett's compensation package the same as it is for 2013. The motion was seconded by Ms. Anspach and upon roll call the vote was as follows: Mr. Gabbard-yea; Ms. Anspach-yea; Mr. Wade-yea. A copy of the resolution is attached to these minutes and deemed a part of this record as if fully rewritten herein.

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A brief discussion followed as to how a successor to Mr. Pickett would be chosen. The Board said it would begin the process during the first quarter of 2014.

Chief Terrill gave the October monthly Police District report.

Chief Kidd gave the October monthly Fire District report.

Ms. Anspach moved to offer conditional employment to Fire District part-time administrative clerks Jennifer Whittle and Allison Bennett. Both will make \$13.00 per hour. The motion was seconded by Mr. Gabbard and upon roll call the vote was as follows: Ms. Anspach-yea; Mr. Gabbard-yea; Mr. Wade-yea.

Mr. Gabbard moved to approve a voluntary demotion for Lieutenant Michael G. Bolek effective November 23, 2013. His rate of pay would drop to \$61,774.87 annually. The motion was seconded by Ms. Anspach and upon roll call the vote was as follows: Mr. Gabbard-yea; Ms. Anspach-yea; Mr. Wade-yea.

Ms. Anspach moved to allow the initiation of the selection processes for the Assistant Fire Chief, Captain and Lieutenant. The motion was seconded by Mr. Gabbard and upon roll call the vote was as follows: Ms. Anspach-yea; Mr. Gabbard-yea; Mr. Wade-yea.

Mr. Palmer gave the October monthly Zoning Department report.

Mr. Gabbard moved to appoint Thomas St. Denis to the Board of Zoning Appeals as a full member with a term expiring November 30, 2018. The motion was seconded by Ms. Anspach and upon roll call the vote was as follows: Mr. Gabbard-yea; Ms. Anspach-yea; Mr. Wade-yea.

A short discussion also was held concerning the need to appoint two alternate members to the Board of Zoning Appeals. Mr. Palmer asked the Board to let him know if they knew of anyone who might be willing to serve.

Ms. Anspach moved to purchase 6-foot high chain link fence for a section of Patricia Allyn Park that borders a farm with an aggressive dog. Quotes were received from three vendors with B & B Fence & Decks the low bidder at \$6,000, which includes a gate. The Board agreed it could not take a chance the dog would bite a park guest. The motion was seconded by Mr. Gabbard and upon roll call the vote was as follows: Ms. Anspach-yea; Mr. Gabbard-yea; Mr. Wade-yea.

Mr. Pickett briefed the Board on a City of Springboro Bike Path project. While the Township is not involved in the process, the newest improvement does skirt a Township subdivision – Woodlands Greens. The Board asked Mr. Pickett to contact Mike Mills of the Woodlands Green neighborhood board to make him aware of the plan.

Township resident Dale Lamb addressed the Board and noted his name was on the Administrator's contract. The Board removed it.

Township resident Bonnie Grooms asked for further clarification on the fence matter at Patricia Allyn Park, as well as the Springboro bike path.

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Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10146

Held _____, NOVEMBER 13, 2013 (YEAR)

At 7:17 p.m. Mr. Gabbard moved to approve Resolution #4463 to adjourn to executive session to confer with an attorney for the public body concerning disputes involving the public body that are subject to pending court action. The motion was seconded by Ms. Anspach, and upon roll call the vote was as follows: Mr. Gabbard-yea; Ms. Anspach-yea; Mr. Wade-yea. A copy of the resolution is attached to these minutes and deemed a part of this record as if fully rewritten herein.

The Board returned to regular session at 8 p.m.

A brief discussion ensued concerning the Christmas in Springboro parade on November 23, 2013.

With no further business to conduct, Ms. Anspach moved to adjourn the meeting at 8:02 p.m. The motion was seconded by Mr. Gabbard and upon roll call the vote was as follows: Ms. Anspach-yea; Mr. Gabbard-yea; Mr. Wade-yea.

FISCAL OFFICER [Signature]
TRUSTEE [Signature]
TRUSTEE _____
TRUSTEE [Signature]

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RECORD OF PROCEEDINGS

Minutes of

Clearcreek Township Trustees

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

NOVEMBER 13,

2013

Held _____

(YEAR)