

RECORD OF PROCEEDINGS

1947

Minutes of

Clearcreek Township Trustees

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

DECEMBER 18,

2013

(YEAR)

The Clearcreek Township Trustees met in regular session at 6:30 p.m. with the following members present: Ms. Anspach, Mr. Gabbard, and Mr. Wade.

Mr. Wade opened the meeting, and led in the Pledge of Allegiance.

Ms. Anspach moved to approve the regular meeting minutes of November 25, 2013. The motion was seconded by Mr. Gabbard and upon roll call the vote was as follows: Ms. Anspach-yea; Mr. Gabbard-yea; Mr. Wade-yea.

Mrs. Oda noted the Records Commission, which is comprised of the Chairman of the Board of Trustees (Mr. Wade) and the Fiscal Officer (Mrs. Oda), met on December 6, 2013 and approved the retention schedules for 2014.

Mrs. Oda stated that Clearcreek Township currently has \$14,109,550.30 in its investment and checking accounts.

Mr. Gabbard moved to approve pending warrants #17051 through #17205 and electronic warrants #2523 through #2622. The motion was seconded by Ms. Anspach and upon roll call the vote was as follows: Mr. Gabbard- yea; Ms. Anspach-yea; Mr. Wade-yea.

Ms. Anspach moved to approve Resolution #4469 allowing a Then and Now certification to be made by the Fiscal Officer in excess of \$3,000.00. The motion was seconded by Mr. Gabbard and upon roll call the vote was as follows: Ms. Anspach-yea; Mr. Gabbard-yea; Mr. Wade-yea. A copy of the resolution is attached to these minutes and deemed a part of this record as if fully rewritten herein.

Mr. Gabbard moved to hire Tanda Lainhart as a part-time administrative clerk for the Fire District at a rate of \$13.00 per hour effective December 19, 2013. The motion was seconded by Ms. Anspach and upon roll call the vote was as follows: Mr. Gabbard- yea; Ms. Anspach-yea; Mr. Wade-yea.

Ms. Anspach moved to hire Jeffrey Haws as a part-time maintenance worker at a rate of \$15.00 per hour effective January 3, 2013. The motion was seconded by Mr. Gabbard and upon roll call the vote was as follows: Ms. Anspach-yea; Mr. Gabbard-yea; Mr. Wade-yea.

Mr. Wade administered the Oath of Office to Mr. Haws.

Chief Kidd honored several firefighter/paramedics for their work throughout 2013.

Chief Kidd noted that PETA had recognized a group of Firefighters for their work in rescuing a 15-year old dog Hannah from a house fire and revived it. Those Firefighters included Steve Agenbroad, Kent Clary, David Gerspacher, Adam Stafford, Jaeson Hudnall, Mike Bolek, Kevin Wortman, Brian Hissong, Kyle Lalich, Matt Kohl, Levi Sargent, Steve Cox, Tim Wilson, and James Whitney.

The Unit Citation Award was awarded to Lt. David Gerspacher, Mr. Hudnall, and Mr. Stafford for actions at a structure fire.

The Chief Dick Chenault Fire Service Excellence Award was earned by Kyle Lalich, while the Dr. Scott Swope EMS Excellence Award was given to Tom Smith.

The top award, the Fire Chief's Achievement Award, is not given out annually. Rather, it is given only in those years when someone has performed at such a high level that it is warranted. The 2013 award was earned by Pete Richison.

Under Old Business, a discussion ensued concerning the way the township purchases health insurance. Frank Harmon from Ohio Insurance Services Agency and a representative from Anthem Blue Cross/Blue Shield were on hand to answer questions. After much discussion, which included comments from staff and incoming Trustee Steve Muterspaw, it was decided that the optimum time for bidding out the health insurance would be early summer, and that the Board and Staff would begin deciding on those processes in April 2014.

Mr. Gabbard moved to approve the rate guarantee contract with Ohio Insurance Services Agency at \$107,566.81 per month. The motion was seconded by Ms. Anspach and upon roll call the vote was as follows: Mr. Gabbard- yea; Ms. Anspach-yea; Mr. Wade-yea.

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Ms. Anspach moved to approve Resolution #4470 accepting the donation of twenty (20), six-foot tall Norway Spruce trees with the estimated value of \$3,195.75 from Jeffery Bruns as a buffer between his home and the Clearcreek Township Government Center. The motion was seconded by Mr. Gabbard and upon roll call the vote was as follows: Ms. Anspach-yea; Mr. Gabbard-yea; Mr. Wade-yea.

Mr. Gabbard moved to approve Resolution #4471 authorizing the Township Administrator to enter into a service contract with Buckeye Ecocare at a cost of \$15,771.60 for 2014. Ms. Anspach asked if there were bids taken on the project. Mr. Pickett said no. The motion was seconded by Ms. Anspach and upon roll call the vote was as follows: Mr. Gabbard-yea; Ms. Anspach-yea; Mr. Wade-yea. A copy of the resolution is attached to these minutes and deemed a part of this record as if fully rewritten herein.

Ms. Anspach moved to approve Resolution #4472 authorizing the Township Trustees and Fiscal Officer to continue to receive the health insurance benefits currently available to Township employees. The motion was seconded by Mr. Gabbard and upon roll call the vote was as follows: Ms. Anspach-yea; Mr. Gabbard-yea; Mr. Wade-yea. A copy of the resolution is attached to these minutes and deemed a part of this record as if fully rewritten herein.

Sgt. Wallace Stacy gave the November monthly Police District Report, and noted that burglaries and thefts were well below the 2012 numbers for the month. He credits aggressive patrolling for the decrease in crime, and noted the Township Police District is using grant money to put more police officers on the road.

Mr. Gabbard moved to approve Resolution #4473 accepting a donation of \$13,250.00 from the Loeb Foundation for the Township Police District. The motion was seconded by Ms. Anspach and upon roll call the vote was as follows: Mr. Gabbard-yea; Ms. Anspach-yea; Mr. Wade-yea. A copy of the resolution is attached to these minutes and deemed a part of this record as if fully rewritten herein.

Chief Kidd gave the November monthly Fire District Report.

Ms. Anspach moved to extend the orientation period for Lt. Josh Scott for one-year. He was promoted to Lieutenant last year. Chief Kidd noted Lt. Scott is performing well, but needs additional time to obtain certification as a Fire and EMS instructor. The motion was seconded by Mr. Gabbard and upon roll call the vote was as follows: Ms. Anspach-yea; Mr. Gabbard-yea; Mr. Wade-yea.

Mr. Gabbard moved to approve Resolution #4474 adopting general operating guidelines for the Clearcreek Fire District's policy and procedures for online fire and EMS training. The motion was seconded by Ms. Anspach and upon roll call the vote was as follows: Ms. Anspach-yea; Mr. Gabbard-yea; Mr. Wade-yea. A copy of the resolution is attached to these minutes and deemed a part of this record as if fully rewritten herein.

Ms. Anspach moved to approve Resolution #4475 accepting a donation of \$13,250.00 from the Loeb Foundation for the Clearcreek Fire District. The motion was seconded by Mr. Gabbard and upon roll call the vote was as follows: Ms. Anspach-yea; Mr. Gabbard-yea; Mr. Wade-yea. A copy of the resolution is attached to these minutes and deemed a part of this record as if fully rewritten herein.

Mr. Palmer gave the November monthly Zoning Department Report.

Mr. Gabbard moved to reimburse zoning officials at \$20.00 per meeting per the Township's previous resolution. The motion was seconded by Ms. Anspach and upon roll call the vote was as follows: Mr. Gabbard-yea; Ms. Anspach-yea; Mr. Wade-yea.

Ms. Anspach moved to waive a total of \$800.00 in fees for the Warren County Career Center as the school intends to expand. The motion was seconded by Mr. Gabbard and upon roll call the vote was as follows: Ms. Anspach-yea; Mr. Gabbard-yea; Mr. Wade-yea.

Mr. Gabbard moved to approve Resolution #4476 authorizing the Township Administrator to enter into a new agreement for the Township's Internet and static lines. The cost will be about a \$1,100.00 more a month, but will supply the Township with needed redundancy as it provides safety services to Township residents. The contract is for 4 years, and is with Time Warner Cable Business Class. Mr. Palmer pointed out this option is much less expensive than purchasing nine new dish transmitters at a cost of \$20,000.00 per dish. The motion was seconded by Ms. Anspach and upon roll call the vote was as follows: Ms. Anspach-yea; Mr. Gabbard-yea; Mr. Wade-yea. A copy of the resolution is attached to these minutes and deemed a part of this record as if fully rewritten herein.

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The Whitley City Fire Department sent a thank you letter to Chief Kidd and the Township Fire District for participating in a vigil for Lt. Arlie "Pooh" Hill III who was hospitalized in Cincinnati with injuries. Participating in the vigil for Clearcreek were Kevin Stevens, Pete Richison, Justin Biel, and Justin Buehler.

Mr. Wade read a Proclamation to Ms. Anspach for her four years of service to the Township as an Elected Official. Mr. Gabbard presented her with a plaque and well wishes.

At 7:41 p.m., Ms. Anspach moved to adopt Resolution #4477 authorizing an executive session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee. The motion was seconded by Mr. Gabbard and upon roll call the vote was as follows: Ms. Anspach-yea; Mr. Gabbard-yea; Mr. Wade-yea. A copy of the resolution is attached to these minutes and deemed a part of this record as if fully rewritten herein.

The executive session was adjourned and the regular meeting reconvened at 8:12 p.m.

Mr. Gabbard moved to approve the following pay scale effective December 21, 2013.

- 1. Alma S. Romans \$ 14.00 per hour;
- 2. Savannah S. Highley \$ 14.00 per hour;
- 3. Diane Rothenberger \$ 14.00 per hour;
- 4. Lori Burton \$ 18.09 per hour;
- 5. James A. Reedy \$ 22.22 per hour;
- 6. Ryan Jones \$ 22.35 per hour;
- 7. Dennis West \$ 23.71 per hour;
- 9. Tony L. Hale \$ 23.79 per hour;
- 10. Robert J. Caudill \$ 24.86 per hour;
- 11. Scott A. Smith \$ 62,581.65 annual salary (4% increase);
- 12. Jeffery D. Palmer \$ 80,395.70 annual salary plus \$69.23.
per pay period car allowance (3% increase);
- 13. Timothy Simpson \$ 86,779.56 annual salary (3% increase);
- 15. John D. Terrill \$ 90,865.53 annual salary (3% increase);
- 16. Ronald L. Wilhelm \$ 91,691.23 annual salary plus \$126.92
per pay period car allowance (3% increase);
- 17. Robert L. Kidd \$ 94,411.61 annual salary (3% increase);
- 18. Part-Time Fire District Personnel received a 3% per hour increase per job classification.

The motion was seconded by Ms. Anspach and upon roll call the vote was as follows: Mr. Gabbard-yea; Ms. Anspach-yea; Mr. Wade-yea.

With no further business to conduct, Ms. Anspach moved to adjourn the meeting at 8:15 p.m. The motion was seconded by Mr. Gabbard and upon roll call the vote was as follows: Ms. Anspach-yea; Mr. Gabbard-yea; Mr. Wade-yea.

FISCAL OFFICER 

TRUSTEE 

TRUSTEE 

TRUSTEE 

1950

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