

RECORD OF PROCEEDINGS

1897

Minutes of

Clearcreek Township Trustees

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 16148

Held

MARCH 13,

2013

(YEAR)

The Clearcreek Township Trustees met in regular session at 6:30 p.m. with the following members present: Mr. Gabbard, Ms. Anspach and Mr. Wade.

Ms. Anspach moved to approve the regular meeting minutes of February 27, 2013.. The motion was seconded by Mr. Gabbard and upon roll call the vote was as follows: Ms. Anspach-yea; Mr. Gabbard-yea; Mr. Wade-yea.

Mrs. Oda gave the Fiscal Officer's report. She noted the Township currently has \$12,366,469.34 on hand.

Mrs. Oda presented the Board with the annual letter from the Ohio Department of Commerce, Division of Liquor Control which gives the Township the opportunity to request a hearing to deny a business its opportunity to renew its liquor license.

Because of the new software, Mrs. Oda now has the ability to email Trustees the payroll and withholdings reports on weeks when there is not a Board meeting. Trustees agreed to look over the email and send their approval electronically, rather than coming into the office to sign off on the reports. Mrs. Oda will include their electronic approvals on the reports she files.

Mr. Gabbard moved to increase the amount checks can be electronically signed from \$100,000.00 to \$120,000.00. Mr. Wade noted that throughout the years, as the township has grown, the Board has routinely done this. He also noted that the Trustees will have several opportunities to view and approve the checks before they are released. The motion was seconded by Ms. Anspach and upon roll call the vote was as follows: Mr. Gabbard-yea; Ms. Anspach-yea; Mr. Wade-yea.

Ms. Anspach moved to approve pending warrants #15533 through #15587, and electronic payment 546-2013. The motion was seconded by Mr. Gabbard and upon roll call the vote was as follows: Ms. Anspach-yea; Mr. Gabbard-yea; Mr. Wade-yea.

Mr. Gabbard moved to approve Resolution #4332 determining that certain equipment is no longer necessary and may be sold through Internet auction. The motion was seconded by Ms. Anspach and upon roll call the vote was as follows: Mr. Gabbard-yea; Ms. Anspach-yea; Mr. Wade-yea. A copy of the resolution, including a copy of the agreement, is attached to these minutes and deemed a part of this record as if fully rewritten herein.

Mr. Gabbard moved to approve Resolution #4333 authorizing the Township Administrator to enter into a service contract for the Township's C OBRA compliance. Infinisource COBRA Compliance Systems Inc. was hired at a cost of \$1,325.00. The motion was seconded by Ms. Anspach and upon roll call the vote was as follows: Mr. Gabbard-yea; Ms. Anspach-yea; Mr. Wade-yea. A copy of the resolution, including a copy of the agreement, is attached to these minutes and deemed a part of this record as if fully rewritten herein.

Chief Terrill gave the February monthly Police District Report

Ms. Anspach moved to extend an offer to hire to Ryan Roach as a part-time police officer at an hourly rate of \$15.00. The motion was seconded by Mr. Gabbard and upon roll call the vote was as follows: Ms. Anspach-yea; Mr. Gabbard-yea; Mr. Wade-yea.

Chief Kidd gave the February monthly Fire District Report.

Mr. Palmer gave the February monthly Zoning Department report.

RECORD OF PROCEEDINGS

Minutes of

Clearcreek Township Trustees

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held March 13 2013
(YEAR)

Mr. Gabbard moved to establish 5:30 p.m. March 27, 2013 as a special meeting in order to interview three candidates for opening Zoning Commission seats. The motion was seconded by Ms. Anspach and upon roll call the vote was as follows: Mr. Gabbard-yea; Ms. Anspach-yea; Mr. Wade-yea.

Mr. Wade complimented Scott Smith on the job his department did in clearing the roads during the recent snow storm. Mr. Gabbard said he received several emails complimenting the township's road crew as well.

With no further business to conduct, Ms. Anspach moved to adjourn the meeting at 6:46 p.m. The motion was seconded by Mr. Gabbard and upon roll call the vote was as follows: Ms. Anspach-yea; Mr. Gabbard-yea; Mr. Wade-yea.

FISCAL OFFICER

TRUSTEE

TRUSTEE

TRUSTEE

[Handwritten signatures over lines]