

RECORD OF PROCEEDINGS

2029

Minutes of

Clearcreek Township Trustees

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

DECEMBER 8,

2014

(YEAR)

The Clearcreek Township Trustees met in regular session at 5:30 p.m. with the following members present: Mr. Muterspaw, Mr. Gabbard and Mr. Wade.

Mr. Wade opened the meeting, and led in the Pledge of Allegiance.

Mr. Muterspaw moved to approve the amended agenda. The motion was seconded by Mr. Gabbard and upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; Mr. Wade year.

Mr. Gabbard moved to approve the regular meeting minutes of November 24, 2014. The motion was seconded by Mr. Muterspaw and upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; Mr. Wade-yea.

Mrs. Oda gave the Fiscal Office report, and noted that all department heads are accessing reports individually through the finance office's UAN software. Trustees will receive monthly updates of appropriations, revenues and funds balances electronically. She noted the Township currently has \$12,852,568.51 in its checking and investment accounts.

Mr. Muterspaw moved to approve Electronic Fund Transfers (EFTs) 2417-2014 through 2522-2014 and pending warrants #19248 through #19326. The motion was seconded by Mr. Gabbard and upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; Mr. Wade-yea

Mr. Gabbard moved to approve Resolution #4652 amending the Permanent Appropriations Resolutions with reallocations of various appropriations. The motion was seconded by Mr. Muterspaw and upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; Mr. Wade-yea. A copy of the resolution is attached to these minutes and deemed a part of this record as if fully rewritten within.

Mr. Wade swore in Kenneth Dahms as an alternate member of the Board of Zoning Appeals. His term expires November 30, 2016.

Mr. Muterspaw moved to hire Stephen Gary Getter as a probationary part time police officer at \$15.00 per hour, effective immediately. The motion was seconded by Mr. Gabbard and upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; Mr. Wade-yea. Mr. Wade swore Office Getter in as a police officer.

Mr. Gabbard moved to approve Resolution #4646 authorizing the Township Administrator to renew the health, dental, and vision insurance coverages for 2015 with Ohio Insurance Services Agency. Broker Frank Harmon spoke briefly about the coverage. Mr. Muterspaw reiterated his earlier concerns with the agency. The motion was seconded by Mr. Muterspaw and upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-nay; Mr. Wade-yea. A copy of the resolution is attached to these minutes and deemed a part of this record as if fully rewritten within.

Mr. Gabbard moved to approve Resolution #4647 appointing and compensating the position of law director for the Township. Attorney Brian Pacheco spoke on behalf of Dinsmore & Shohl and thanked the Board for the opportunity. The firm will be paid \$4,000.00 per month, effective January 1, 2015. The motion was seconded by Mr. Muterspaw and upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-nay; Mr. Wade-yea. A copy of the resolution is attached to these minutes and deemed a part of this record as if fully rewritten within.

Mr. Muterspaw moved to approve Resolution #4648 determining certain equipment is no longer necessary and may be sold through Internet auction. The motion was seconded by Mr. Gabbard and upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; Mr. Wade-yea. A copy of the resolution is attached to these minutes and deemed a part of this record as if fully rewritten within.

Mr. Gabbard moved to replace/add insulation to the Government Center Building at a cost not to exceed \$5,000.00. Mr. Smith will be bidding the project out. The motion was seconded by Mr. Muterspaw and upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-nay; Mr. Wade-yea.

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Chief Terrill presented the November monthly Police District report.

Mr. Muterspaw moved to awarded Officer Charles Sweet his contractual step increase from \$26.52 per hour to \$27.54 per hour effective December 6, 2014. The motion was seconded by Mr. Gabbard and upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; Mr. Wade-yea.

Mr. Gabbard moved to approve Resolution #4649 authorizing the Township Administrator to enter into a service contract with PublicEngines software, which provides assistance for incident and statistic track of police calls for service. The one-year contract will cost \$2,976.00. The motion was seconded by Mr. Muterspaw and upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-nay; Mr. Wade-yea. A copy of the resolution is attached to these minutes and deemed a part of this record as if fully rewritten within.

Chief Kidd presented the November monthly Fire District report.

Mr. Muterspaw moved to repair Engine 23 at a cost not to exceed \$4,000.00. The work will be done by Fire Apparatus Service & Repair. The motion was seconded by Mr. Gabbard, and upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; Mr. Wade-yea.

Mr. Gabbard moved to accept Tanda Lainhart and Jennifer Whittle as permanent part-time administrative clerks for the Fire District. The motion was seconded by Mr. Muterspaw and upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-nay; Mr. Wade-yea.

Mr. Muterspaw moved to approve Resolution #4650 accepting a donation of \$5,000.00 from the Marathon Petroleum Co. LP for the Clearcreek Fire District. The motion was seconded by Mr. Gabbard and upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; Mr. Wade-yea. A copy of the resolution is attached to these minutes and deemed a part of this record as if fully rewritten within.

Mr. Palmer gave the November monthly Zoning Department report.

Chief Kidd shared a letter of appreciation he sent Wayne Township for the use of one of their fire engines.

Mr. Cameron gave the Board a draft of 2015 Permanent Appropriations. He noted the Board would be asked to approve the document at their December 22, 2014 meeting.

Mr. Muterspaw asked if the Board was still on schedule for a performance audit. Mr. Wade stated that the Board would entertain the audit in early 2015. Mr. Cameron suggested February.

Mr. Muterspaw asked if Board meetings could be videotaped and made available to residents on the Township's web site. Mr. Wade and Mr. Gabbard expressed their agreement with the project. Mr. Palmer said he would look into making this happen.

Mr. Gabbard moved to approve Resolution #4651 authorizing an executive session to prepare for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment. The motion was seconded by Mr. Muterspaw and upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-nay; Mr. Wade-yea. A copy of the resolution is attached to these minutes and deemed a part of this record as if fully rewritten within.

At 6:45 p.m. the Board returned to its public session.

With no further business to conduct, Mr. Muterspaw moved to adjourn the meeting at 6:47 p.m. The motion was seconded by Mr. Gabbard and upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; Mr. Wade-yea.

FISCAL OFFICER

*John A. Ode*

TRUSTEE

*Ed Wade*

TRUSTEE

*[Signature]*

TRUSTEE

*[Signature]*