

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____

MARCH 9,

2015

(YEAR)

The Clearcreek Township Trustees met in regular session at 5:30 p.m. with the following members present: Mr. Muterspaw, Mr. Gabbard and Mr. Wade.

Mr. Wade opened the meeting, and led in the Pledge of Allegiance.

Mr. Muterspaw moved to approve the regular meeting minutes of February 23, 2015. The motion was seconded by Mr. Gabbard and upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; Mr. Wade-yea.

Mrs. Oda noted that the trustees had received copies of the appropriation, revenue and fund status reports. Currently, the Township has \$11,761,327.71 in its investment and checking accounts.

Mrs. Oda gave the Financial Office report. She asked for the Board's opinion on expense report receipts for meals that are turned in without itemization. The Board agreed that reimbursements should not be made until they are itemized, per IRS regulations. Mr. Wade asked Mr. Cameron to send an email to all email informing them they will not get reimbursed without an itemized receipt.

Mrs. Oda asked Law Director Bryan Pacheco to clarify if it was proper for the trustees to respond to her when she the draft minutes out by email for their approval. Mr. Pacheco stated that because the minutes were simply set out in draft form, trustees could respond to Mrs. Oda with no concerns about violating the Open Records laws.

Mr. Gabbard moved to approve Electronic Fund Transfers (EFTs) 410-2014 through 509-2015 and pending warrants #19755 through #19831. The motion was seconded by Mr. Muterspaw and upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; Mr. Wade-yea.

Mr. Muterspaw moved to approve Resolution #4676 accepting a donation of \$7,000.00 from the Springboro Rotary Club to the Clearcreek Township Police Department. The money will be used on the department's Safety Town project. The motion was seconded by Mr. Gabbard and upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; Mr. Wade-yea. A copy of the resolution is attached to these minutes and deemed a part of this record as if fully rewritten within.

Chief Terrill presented the monthly Police Department report.

Mr. Gabbard moved to accept Firefighter/Paramedic Kent Denlinger as a permanent full time Firefighter/Paramedic, and to increase his pay from \$18.90 an hour to \$19.59, effective March 14, 2015. The motion was seconded by Mr. Muterspaw and upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; Mr. Wade-yea.

Mr. Muterspaw moved to accept Firefighter/Paramedic Eric Henry as a permanent full time Firefighter/Paramedic, and to increase his pay from \$18.90 an hour to \$19.59, effective March 14, 2015. The motion was seconded by Mr. Gabbard and upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; Mr. Wade-yea.

Mr. Gabbard moved to accept Firefighter/Paramedic Sean O'Neill as a permanent full time Firefighter/Paramedic, and to increase his pay from \$18.90 an hour to \$19.59, effective March 14, 2015. The motion was seconded by Mr. Muterspaw and upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; Mr. Wade-yea.

Mr. Muterspaw moved to accept part time Firefighter/EMT/Paramedic Matthew Spears for completing his Aerial Tower Operators program, and to adjust his salary from \$16.52 per hour to \$17.57 per hour, effective March 14, 2015. The motion was seconded by Mr. Gabbard and upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; Mr. Wade-yea.

Held _____, (YEAR)

Chief Kidd was called out on an emergency call. The monthly Fire District report was presented.

Mr. Palmer presented the monthly Zoning Department report.

Mr. Gabbard moved to approve Resolution #4677 authorizing the Township Administrator to submit a safety sign grant application to the Ohio Department of Transportation and accept those funds that are awarded. The motion was seconded by Mr. Muterspaw and upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; Mr. Wade-yea. A copy of the resolution is attached to these minutes and deemed a part of this record as if fully rewritten within.

Mr. Smith gave the Maintenance Department's monthly report. He noted there were 12 weather events this year, and that overtime was down compared to last year. The Township has about 800 tons of salt left remaining.

Mr. Cameron reminded the elected officials the Engineer's office's annual township dinner was March 12, and asked about who would talk about the aggregate electricity project.

Mr. Cameron said liability insurance would be on the March 23 agenda.

The Township's retreat will be from 9 a.m. to 4 p.m. on March 23 with the trustees, staff and Julie Novak, the consultant.

Mr. Cameron noted that there is a residential property with an ongoing drainage issue where water is being discharged from a sump pump and eventually across the curb and into the gutter. The amount of water is significant enough, that with cold temperatures, it freezes and creates a hazard in the public road. The property is on Highmount Drive. The County has a prohibition against sump pump drainage into the right-of-way if the property owner does not plan to fix the problem. If the Trustees are in agreement, Scott Smith will make contact with the resident and request some plan to abate the nuisance and if the resident is not compliant, action by the trustees may be needed. The Trustees all agreed that the problem needed to be addressed and they would support appropriate action should that be required.

Mr. Wade noted the first Monday of March each year is the Warren County Combined Health District meeting, and that an annual report is created. Mr. Wade is president of the organization, and shared the information with the Board.

With no further business to conduct, Mr. Muterspaw moved to adjourn the meeting at 6:04 p.m. The motion was seconded by Mr. Gabbard and upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; Mr. Wade-yea.

FISCAL OFFICER *Scott A. Smith*

TRUSTEE *Ed Wade*

TRUSTEE *[Signature]*

TRUSTEE *[Signature]*