

RECORD OF PROCEEDINGS

2087

Minutes of

Clearcreek Township Trustees

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held MARCH 9, 2015
(YEAR)

The Clearcreek Township Records Commission met at 5 p.m. In attendance were Mrs. Oda and Mr. Wade.

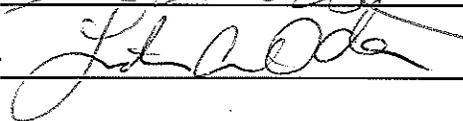
Under Old Business, Mrs. Oda thanked Mrs. Rothenberger for her hard work in last year's destruction; noting more than 130 boxes of documents were destroyed per the Township's retention schedule.

Mrs. Oda moved to approve and send the RC2s compiled by Mrs. Rothenberger and staff to the Ohio Historical Society and the Auditor of State, State of Ohio. The motion was seconded by Mr. Wade and upon roll call the vote was as follows: Mrs. Oda-yea, Mr. Wade-yea.

Mrs. Oda moved to contract with Shred-It for the disposal of records that have been approved according to the retention schedule for destruction as of December 31, 2014. The motion was seconded by Mr. Wade and upon roll call the vote was as follows: Mrs. Oda-yea, Mr. Wade-yea.

With no further business to conduct, Mrs. Oda moved to adjourn the meeting at 5:03 p.m. The motion was seconded by Mr. Wade and upon roll call the vote was as follows: Mrs. Oda-yea; Mr. Wade-yea.

Board Member 

Board Member 

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