

RECORD OF PROCEEDINGS

2065

Minutes of

Clearcreek Township Trustees

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

July 16,

2015

(YEAR)

The Clearcreek Township Trustees met in regular session at 5:30 p.m. with the following members present: Mr. Muterspaw and Mr. Wade. Mr. Gabbard was absent.

Mr. Wade opened the meeting, and led in the Pledge of Allegiance.

Mr. Muterspaw moved to approve the regular meeting minutes of June 22, 2015 and the special meeting minutes of July 2, 2015. The motion was seconded by Mr. Wade and upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Wade-yea.

Mrs. Oda noted that the Township's biennium audit began on July 13 and was expected to last about a month.

She also stated that all information for 2013, 2014 and the first half of 2015 had been exported to the State Treasurer's website for participation in the Open Government Checkbook program. Mrs. Oda will demonstrate the use of the website at an August board meeting. The site is expected to go live to residents on Labor Day weekend. Clearcreek Township is scheduled to be one of the first local governments to participate in the checkbook program.

Mr. Muterspaw moved to approve pending warrants #20548 through #20619. The motion was seconded by Mr. Wade and upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Wade-yea.

At 5:32 p.m., Mr. Muterspaw moved to recess the regular meeting to open a Public Hearing to consider a request to amend the Clearcreek Township Zoning Resolution and Map. The motion was seconded by Mr. Wade and upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Wade-yea.

Following a brief discussion, the Public Hearing adjourned at 5:35 p.m.

Mr. Muterspaw moved to approve Resolution #4726 allowing the application of Thomas Eagle to amend the Zoning Resolution and Map for 0.4062 acres, located at 3400 State Route 741 in Section 15, Town 3, Range 4 of Clearcreek Township, from Residence Zone "R-1" to Office Zone "O". The motion was seconded by Mr. Wade and upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Wade-yea. A copy of the resolution is attached to these minutes and deemed a part of this record as if fully rewritten within.

Mr. Muterspaw moved to approve Resolution #4727 authorizing the Township Administrator to enter into a contract with Elite Computers Inc. for the Clearcreek Township Board of Trustees at a cost of \$65.00 per hour. The original contract allows for approximately 24 hours of IT services per week, with the understanding the number of hours will decline once some issues are resolved. The motion was seconded by Mr. Wade and upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Wade-yea. A copy of the resolution is attached to these minutes and deemed a part of this record as if fully rewritten within.

Mr. Muterspaw moved to approve Resolution #4728 re-authorizing the Police Chief to enter into a Mutual Aid Agreement on behalf of Clearcreek Township with Warren County and surrounding municipalities. The motion was seconded by Mr. Wade and upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Wade-yea. A copy of the resolution is attached to these minutes and deemed a part of this record as if fully rewritten within.

Mr. Muterspaw moved to pay the annual LEADS payment to allow the Township access to the Ohio State Highway Patrol data at a cost of \$4,080.00. The motion was seconded by Mr. Wade and upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Wade-yea.

Chief Terrill gave the June monthly Police Department report and noted National Night Out would be August 4, 2015 at Patricia Allyn Park.

Mr. Muterspaw moved to approve a step increase for Firefighter/Paramedic Justin Biehl from \$19.59 per hour, to \$20.30 per hour effective July 18, 2015. The motion was seconded by Mr. Wade and upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Wade-yea.

Mr. Muterspaw moved to approve a step increase for Firefighter/Paramedic Luke Drury from \$19.59 per hour, to \$20.30 per hour effective July 18, 2015. The motion was seconded by Mr. Wade and upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Wade-yea.

Mr. Muterspaw moved to approve a step increase for Firefighter/Paramedic Brian Hissong from \$19.59 per hour, to \$20.30 per hour effective July 18, 2015. The motion was seconded by Mr. Wade and upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Wade-yea.

Mr. Muterspaw moved to accept a \$3,500.00 EMS grant from the Ohio Department of Public Safety, Division of EMS to be used for training and EMS equipment. The motion was seconded by Mr. Wade and upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Wade-yea.

Mr. Muterspaw moved to accept a \$80,264.00 grant from the Federal Emergency Management Agency and the Department of Homeland Security to purchase five automatic chest compression devices and associated equipment. The grant pays for 90-percent of the total purchase. The motion was seconded by Mr. Wade and upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Wade-yea.

RECORD OF PROCEEDINGS

Minutes of

Clearcreek Township Trustees

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

July 16,

2015

(YEAR)

Mr. Muterspaw moved to purchase five Physio-Control Lucas 2.2 Chest Compression Systems and related equipment at a cost not to exceed \$91,797.20. This also includes a four-year service agreement. The motion was seconded by Mr. Wade and upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Wade-yea.

Mr. Muterspaw moved to hire Dr. John M. Ballester, a Clearcreek Township resident, to be the Township's Medical Advisor at an annual salary of \$1.00, effective July 19, 2015. The Township is required to a physician available for training and other medical recommendations. The Board expressed their appreciation to Dr. Ballester for agreeing to help the Fire District. The motion was seconded by Mr. Wade and upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Wade-yea.

Chief Kidd gave the June monthly Fire District report. He noted the district was currently in the interviewing process and expected to have six positions to fill in the near future.

Mr. Muterspaw moved to approve Resolution #4729 determining the maintenance of specific tracts of land constitutes a nuisance. The motion was seconded by Mr. Wade and upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Wade-yea. A copy of the resolution is attached to these minutes and deemed a part of this record as if fully rewritten within.

Mr. Muterspaw moved to approve Resolution #4730 determining the maintenance of specific tracts of land constitutes a nuisance. The motion was seconded by Mr. Wade and upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Wade-yea. A copy of the resolution is attached to these minutes and deemed a part of this record as if fully rewritten within.

Mr. Muterspaw moved to approve Resolution #4731 determining the maintenance of specific tracts of land constitutes a nuisance. The motion was seconded by Mr. Wade and upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Wade-yea. A copy of the resolution is attached to these minutes and deemed a part of this record as if fully rewritten within.

Mr. Muterspaw moved to approve Resolution #4732 determining the maintenance of specific tracts of land constitutes a nuisance. The motion was seconded by Mr. Wade and upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Wade-yea. A copy of the resolution is attached to these minutes and deemed a part of this record as if fully rewritten within.

Rick Tincher from the Springboro Cemetery Association requested the Township Board waive all permit fees associated with a new chapel to be erected at Springboro Cemetery. Mr. Palmer noted that it was customary for the Township to waive such fees for non-profit organizations.

Mr. Muterspaw moved to waive all fees for the project. The motion was seconded by Mr. Wade and upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Wade-yea.

Mr. Tincher presented a architectural drawing of the Lovely's Chapel to be built by Warren County Career Center students. The 36-foot x 24-foot chapel will be available not only for funeral services, but weddings and community gatherings and meetings as well. The materials are being donated by the Jack Lovely family.

Additionally, Mr. Tincher presented a artist rendering of an above ground cremation mausoleum that will be constructed this year. He said the cemetery has received many requests for the building.

The Board thanked Mr. Tincher for his time and efforts, as well as all members of the Springboro Cemetery Association Board.

Mr. Smith gave the monthly Maintenance Department report.

Mr. Cameron noted there were some drainage issues in the Township that might make its way to the Board because of the inordinate amount of rain in the last 30 days. At more than 10 inches of rain, it was the most rain received in this area in more than 100 years.

Mr. Cameron also said the Novak Consulting Group would be presenting its performance audit results at the July 27, 2015 meeting.

The Board asked Mr. Cameron to see if August 11, 2015 at 9 a.m. would be a good time to hold the first meeting of August as Mr. Muterspaw will be unable to attend the regular meeting night of August 10, 2015.

With no further business to conduct, Mr. Muterspaw moved to adjourn the meeting at 6:04 p.m. The motion was seconded by Mr. Wade and upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Wade-yea.

FISCAL OFFICER [Signature]
TRUSTEE [Signature]
TRUSTEE [Signature]
TRUSTEE [Signature]